



February 1, 2012

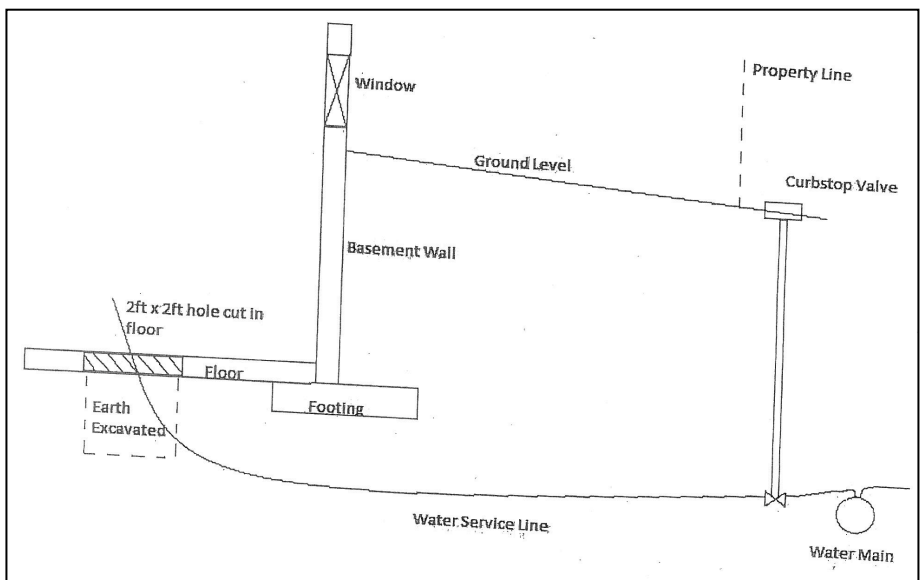
Dear Resident,

RE: **Central Water Project Update:**

On behalf of the Town of Pilot Butte Council, I am pleased to provide you the current update on your Central Water Project.

- **The 5th Avenue Underground Contract** construction is almost complete, with the pavement completion on 5th Avenue to be installed this spring.
 - The water meter deposit and connection to the Town water system could be required this fall, when the water treatment plant is operational.
 - The twinning of the sewage force main to the lagoon site work is occurring now and continuing during the winter months with completion by the spring of 2012.
 - The payment for the frontage and service connection costs are due when the water distribution system (water mains and service connections from the water main to the property line) is completed for the whole town—this is expected to be completed in late 2012 or summer of 2013. Payments would be requested in 2013 at the earliest, or in 2014 if work is not completed until summer 2013.
- **The Water Treatment Plant/Water Reservoir** construction is on schedule with the construction of the walls and roof completed as well as the reservoir located underneath the plant. The electrical and mechanical portion will commence soon. The exterior is to be brick with metal roofing. The plant is estimated to be operational this fall, depending on mechanical supply and installation timelines.
- **The Sewage Pumping Station** project on Butte Street has been tendered and awarded to Westridge Construction at price of \$1.5m which was within the Town budget. The work is to begin in March 2012 with planned completion by December 2012.
- **Water Mains/Service Connections/Line Boring Work** is planned to be done in two phases for the balance of the Town.
 - The **first phase** now has been **changed** to include the area from **Butte Street to 6th Street** between the railway and Highway #46. The tender was advertised January 22 with tender closing on February 16, 2012 and awarding shortly after. Construction is estimated to start in March/April.
 - The **second phase** will include the balance of Town from **7th Street to Highway 362**, with tendering in March 2012.
 - The Town has included the tender for the horizontal line boring into the homes with the water mains/service connections tender.

Drawing of the Typical Line Boring Connection as shown here.



- The cutting of the basement floor for the access for your water line connection **has now been included** in the contractor tender for the horizontal boring portion.
- The streets that are damaged by the installation of the water mains are planned to be recapped. If your street did not have any water main installed in it, then your street will not be recapped and remain as is.
- There should be **minimum impact on driveways** with the water main installation as the water mains are being installed in the Town roadway area.
- **Agreements will be required** with the homeowners for the sewer line locating and line boring work, and the **cost due within 30 days after Town invoicing**, when the work is completed.
 - The estimated cost of the sewer line locating/ line boring work is \$3,000, with the actual cost not known until the tender is awarded. This cost covers the cost **from the curb stop to the house**.
 - If you choose not to sign the agreement with the Town for the sewer line locating/ line connection work from the curb box into your home, the location of the water curb box near your property will be decided by the Town engineer, and you would need to hire your own contractor to do the line boring work, including the basement access, and you would be responsible to coordinate the work with the Town contractors who are installing the curb box to the property. Any work done after the pavement is installed would run the risk of damage to the pavement which you/your contractor would be responsible for.
- **Sewer Line Locating**-The town staff will be conducting the sewer line locating service for each property commencing on the **week of February 27th, 2012 for the first phase**. The sewer line location on your property provides valuable information for the best location of the water line connection into your house. The information is provided to you, as information for future reference, as well as the Town.
 - **Appointments will have to be arranged**, as the town staff need access inside your home in the basement and you must be home during the appointment. The appointment will take approximately 2 hours.
 - Further information on the sewer line locating will be provided to the residents in the area just prior to the work being done when the appointment is being set up.
 - **Line Connections through Wells**-Residents can use existing lines into the house that would fit a 1" new water line through wells which must be 8 ft. deep. If you are considering this option, we can discuss this with you during the sewer line locating.
- There will not be any other cash required from the homeowners at this time for the frontage and service connection fee. This will not be due until the water distribution system-water mains and service connection work is completed for the whole town which is estimated to be at the end of 2012 or the summer of 2013. **Request for payment from homeowners for the frontage and service connections from the water main to the property line is estimated to be in 2013 at the earliest or 2014 if work is not completed until the summer of 2013.**
- **Town Boulevard Policy**-if the area is improved by the homeowner, and the Town must remove the improvements, the Town has no obligation to return it to its improved condition. This area will be damaged with the installation of the water service connection for your property.
 - If grassed area in your yard is damaged by the installation of the service connection near your property, this area will be seeded with Scott's Turf Builder by the contractor.
- If you are an **owner of vacant lots**, you must request the Town to install the service connection to your lots, if you wish to have it installed at the same time as the water mains/service connections are being constructed.
- The **size of the service connections to be provided for properties is 1"** (which is sufficient for residential properties). If you require a larger connection, the property owner must request this to the Town. Any larger size will be at additional cost and will need to be paid upfront by agreement.

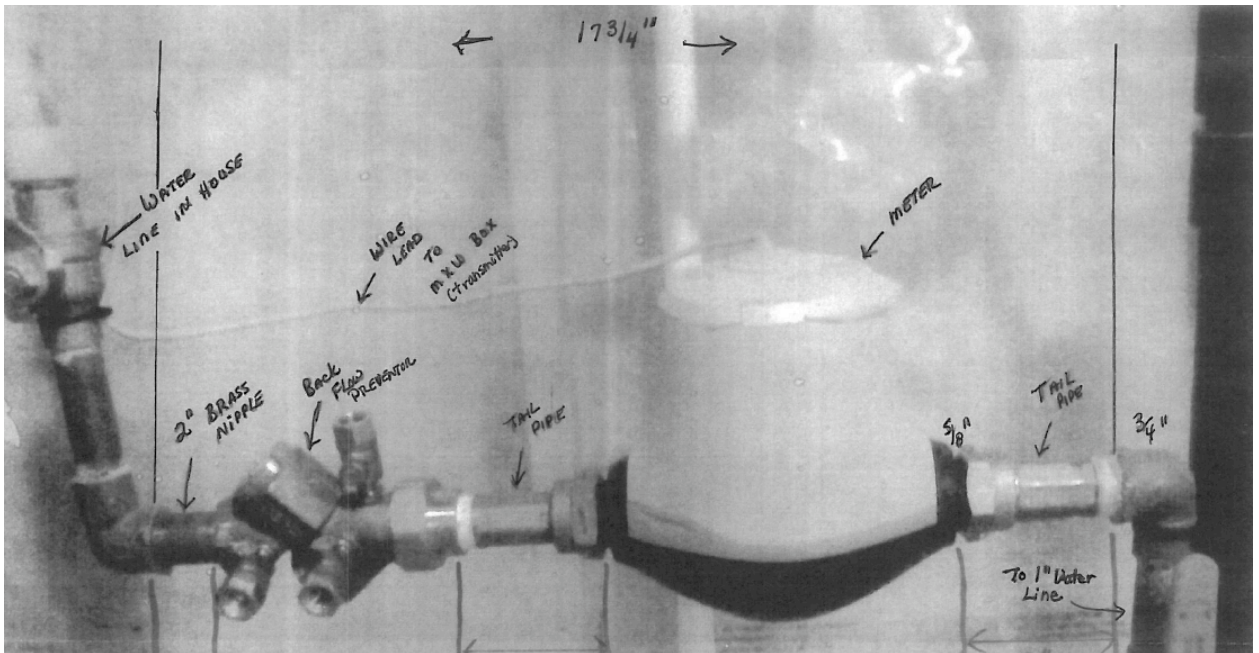
➤ **Plumbers**

- If you are an experienced plumber, the Town could add your name to a list residents can contact for the plumbing work inside the house. If you are interested, please contact me.

➤ **Water Meters and Connection**

- Everyone will be required to connect to the Municipal Water System, with the water meters being supplied and installed by the Town.
- The water meters are the property of the Town, and maintained by the Town.
- A Refundable Water Meter Deposit of \$350 will be required for the standard 5/8" size water meter from each property owner. If a larger meter is required the water meter deposit amount would be higher.
- The timing for the water meter installation will be determined with further information to be provided to residents, as the project progresses.
- The water meter installation will require 17 3/4" space from the inside plumbing connection point to the water line connection coming into the house.

A Typical Installation Drawing is as shown below, for you and your plumber's information.



➤ **Water Treatment Plant Operator Position**

- The Town is hiring a water treatment plant operator for the new Water Treatment Plant Operator with the tentative start date of April 2012. The operator must hold a Class 1 Water Treatment & Water Distribution certificate and be eligible to apply for training for the Class 2 Water Treatment & Water Distribution in the fall of 2012, or hold a Class 2 certification at present.
- The job description is available, upon request by contacting the Town Office at 781-4547.
- If you are interested in this position, please **apply by 4 pm, Wednesday, February 29, 2012** to the Town of Pilot Butte at Box 253, Pilot Butte or by email at pbprojectmgr@sasktel.net to my attention.
- If you have any questions, please contact me at pbprojectmgr@sasktel.net

Please check the Town's website for regular updates on the project at www.pilotbutte.ca. The updates are also available for you to pick up at the Town Office and the Library, as well as phone message updates using Synrevoice. Please don't hesitate to contact me, at the Pilot Butte Town Office at 781-4547 or e-mail me at pbprojectmgr@sasktel.net if you have any questions.

Darlene Woloshyn,
Town of Pilot Butte Project Manager